



Parks & Recreation Advisory Commission
MEETING MINUTES
May 20, 2025

CALL TO ORDER

- Meeting was called to order at 7:00pm

ROLL CALL

- Members present: Erin Mignon
Joe Garson
Marvin Asher
Jill Lawson
- Guest present: Mark Olson

APPROVAL OF MARCH MEETING MINUTES

- Motion to approve minutes as written was made, approved, and carried by all. Minutes will be made official and sent to city for record.

REQUESTS OF COMMISSION MEMBERS

- Since we had a new member and a potential new member, everyone introduced themselves and gave a little background on the reason they are on the board.

DEPARTMENT UPDATES

- Director Wilken & Director Koehnemann gave an update on the transition. Lucas Pinsker had his last day with the department so a Recreation Supervisor will be posted and hired this summer. In the meantime, Director Wilken will oversee the Weinheimer Community Center and Senior Center, while Director Koehnemann will oversee the youth sports side of the position.
- Registration is in progress for swim lessons, playground camp, soccer, etc. Farmer's Market started this evening, Muny Band & PBJ will start second week in June, concerts start late June. Fireworks is short on funding so will brainstorm ideas to make extra money and Jill offered to bring a donation bucket to her business.
- Foresight Consulting has been hired to test the surface of Glik Park, work on the design, and prepare the bid packet.

UNFINISHED BUSINESS

- The City was awarded the PEP grant of \$78,929 to use towards the Pickleball courts at Spindler Park.
- Recently the City named the wetland area after past Director Mark Rosen. The discussion on naming rights continue to be discussed, but our goal is to make an official resolution with guidelines in the near future.

NEW BUSINESS

- Director Wilken listed some goals for the annual maintenance this year, during the closing of the Korte Recreation Center. The gymnasium will be getting stripped and wax and it will be the last time an oil base product will be used as the new guidelines will require a water based product. Other anticipated projects include painting of the showers, new pool deck, and deep cleaning.
- Director Koehnemann informed the group that the Weinheimer needs a lot of updating. The plan is to remove the existing ceiling tile for new ceiling in the gymnasium and the second floor meeting room. In order to move forward, a company will need to be hired to test for asbestos. The stairway has some much needed plaster work that will need to be addressed as well. Light and Power Director Dan Cook is assisting with a potential grant for new lighting.
- The MEPRD Grant opens in July and since the Pickleball courts are expected to cost more than expected with the removal of the existing surface and pouring a new surface, the goal is to apply for this grant as soon as possible since the money is awarded on a first-come, first serve basis. The guidelines for the 2025/2026 grant has not been released yet, but this year a representative mentioned that a percentage of the PEP grant money may be allowed to use in the equation. If so, that will really benefit Highland. The board agreed the City should pursue this grant and can make it official at the July meeting.

Next meeting is scheduled for July 15th, 2025 @ 7:00pm, Korte Recreation Center